## SANTEE SCHOOL DISTRICT

REGULAR MEETING
OF THE BOARD OF EDUCATION

# September 20, 2011 MINUTES

Educational Resource Center 9619 Cuyamaca Street Santee, California

#### A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m. and led the members, staff and audience in reading the District Mission Statement.

Members present:

Barbara Ryan, President

Dan Bartholomew, Vice President

Dianne ElHajj, Clerk

Ken Fox, Member

Dustin Burns, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board

Karl Christensen, Assistant Superintendent, Business Services

Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services

Kristin Baranski, Director, Educational Services

Linda Vail, Executive Assistant and Recording Secretary

2. President Ryan invited Mary and Elizabeth Becker, children of Director Christina Becker, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: El-Hajj Second Bartholomew Vote: 5-0

# B. REPORTS AND PRESENTATIONS

#### 1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Schedule of Back to School Nights

# 2. Professional Leadership Team Video - Santee School District

Dr. Shaw presented the second of five picture stories about Santee School District developed by the Professional Leadership Team.

#### 3. Spotlight: Community Service Project

Pathways Community Church, Riverview Community Church, and Gateway Church On August 20, 2011, three church groups coordinated and carried out a tremendous volunteer project: School Beautification Day. Following lots of planning and coordination, hundreds of volunteers descended on six school sites and completed the following projects, and more:

- Weeding, mulching, sweeping, cleaning,
- Grading and preparation for installation of an asphalt walkway,
- · Painting PE lockers,
- Repairing fencing, and
- Digging holes for installation of shade structures.

The Back-to-School Beautification Day community service project was a great benefit to the Santee School District and their goal to make a significant impact in the community was definitely met. Dr. Shaw introduced the project coordinator from each church to be recognized:

- Pathways Community Church Mike Gilson
- Riverview Community Church Todd Tolson
- Gateway Church
   Mark Jappe

The Board thanked Pathways Community Church for heading the volunteer efforts for Back-to-School Beautification Day and the Riverview Community Church and Gateway Church for their participation in this valuable community service project and presented each project coordinator

with a certificate of appreciation. Board members expressed their appreciations for the strong feeling of community in Santee and the great value of the services they provided.

## 4. Spotlight: Maintenance and Operations - Summer Projects Report

Dr. Shaw reported on the great efforts of the Maintenance and Operations Department in preparing all of the schools for the return of teachers and students. All of the department staff went above and beyond, especially at the schools that were modernized over the summer, to make sure teachers were back in their classrooms, offices were in working order, and the schools were ready to greet families on September 6<sup>th</sup>. Christina Becker presented information to the Board about the many projects completed by the Maintenance and Operations department staff beginning with 8<sup>th</sup> grade promotions (moving over 7,000 chairs) and culminating with getting schools ready for the new school year. The Board thanked the employees for their hard work and presented the department with a certificate of recognition.

Site administrators Jerelyn Lindsay, Stephanie Southcott, and Dan Prouty each shared with the Board and the staff how much they appreciate the hard work of the grounds crew, craftsworker crew, and custodial crew.

#### C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

#### D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval of Agreement with Keenan and Associates to Administer Property and Liability Run Off Claims for Incidents Occurring On or Before June 30, 2011
- 3.1. Approval/Ratification of Ninyo & Moore for Geotechnical Services at Hill Creek School for the 10-Classroom Addition Project
- 3.2. Removal of Rented Relocatables at PRIDE Academy at Prospect Avenue School
- 4.1. Approval of Contract for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Services
- 4.2. Approval of 2012 Early Admittance to Kindergarten Program
- 5.1. Personnel, Regular
- 5.2. Pulled for separate consideration.
- 5.3. Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds
- 5.4. Approval of Memorandum of Understanding with Jewish Family Services to Provide Parenting Series
- 5.5. Approval of Memorandum of Understanding with Home Start Incorporated to Provide Counseling Services for Students Having Experienced Trauma

It was moved and seconded to approve Consent Items, with the exception of item D.5.2.

Motion: Burns Second Fox Vote: 5-0

D.5.2. Granting Tenure to Eligible Certificated Employees (Pulled from Consent by Member Burns for separate consideration.) Member Burns said he believes this item is very special and asked Mrs. Malin to introduce the teachers being considered for tenure. Mrs. Malin introduced the teachers:

Sheila Harris, Cajon Park Angela Rust, Carlton Oaks Carly Wirth, Pepper Drive Sandra Coe, PRIDE Academy Lea Hallinan, PRIDE Academy Tiffani Brown, Rio Seco Motion: El-Hajj Second Burns Vote: 5-0

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#### E. DISCUSSION AND/OR ACTION ITEMS

President Ryan invited comments from the public on any item listed under Discussion and/or Action.

# 1.1. Analysis Report Under the California Voting Rights Act (CRVA)

Dr. Shaw reported that in May 2011, the District, as part of the County Office of Education Census Collaborative Assessment Program (C-CAP), engaged the services of attorney Marguerite Leoni of Nielsen Merksamer Parrinello Gross & Leoni, LLP, to receive an analysis of the demographics based on the 2010 census and a recommendation as to whether or not they should consider implementation of bytrustee-area elections.

As part of the analysis, a "Level 2 'test" of Santee School District was completed by National Demographics Corporation finding that they were not able to draw any trustee areas that were minority population clusters. Ms. Leoni's findings indicated that Santee's participation in a Level IV review of the Census 2010 Collaborative Assessment Program would not provide additional information for consideration.

Based on the findings that there are no minority clusters among the Santee School District voting population, Board members agreed there is no need to participate in continued reviews.

#### F. BOARD POLICIES AND BYLAYS

# 1.1. First Reading: Revised BP 3290 Gifts, Grants, and Bequests

Revised Board Policy 3290, "Gifts, Grants and Bequests" was provided to the Board for a first reading. The revised policy will return to the next meeting for a second reading and request for approval.

#### G. BOARD COMMUNICATION

Member Burns visited Rio Seco and Pepper Drive last week with Executive Council members. He thanked the principal and staff at both schools for welcoming him during such a busy time. Pepper Drive really looks good with new paint and new carpet and it was nice to see they have a lot of technology in the classrooms. Member Burns asked about a timeline for grass at Cajon Park. Mr. Christensen will check with Christina Becker and get the information to the Board.

Member EL-Hajj reported the ICOC is planning a tour of the modernized schools. President Ryan would like to schedule a second date for a tour. Member Burns believes any future tours should be coordinated with the Board first so Board members could attend with the ICOC. Administration will schedule an alternate date for Board members or ICOC members who are not able to attend on October 19<sup>th</sup>.

Member Ryan opened the discussion about the power outage and wished to debrief with the Board. She attended the District debrief with the Administrators. She was impressed with how all district staff handled the emergency and asked Dr. Shaw to share the process. Dr. Shaw reported he asked all principals to go to sites at 6:30 the next morning to let any parents who came know there was no school. A small crew for the before and after school program was available for any parents who are first responders or had no other alternatives for their children. As a result, in the future we will have a contingency plan for needed before and after school care for children. It was discovered there needed to be more clear language when we discuss "staff" direction, grouping them by their need to report in the event of an emergency.

In the morning he discovered the County Superintendent announced there was no school. At yesterday's Superintendent meeting, Dr. Ward said he does not have jurisdiction over the County's schools but was put on the spot and was also aware from SDG&E of the frailty of the power system as it was coming back on the grid. It would have been helpful for all Superintendents to know that even if the power came back on it was very fragile and may have gone out again. As a result, we are working to coordinate our efforts for communication with the County Office of Education for future events. Dr. Shaw was very proud of Santee School District employees who established the priorities and made sure the schools were safe and ready for Monday morning. He believes it was a good learning experience.

Member Ryan said she attended the debrief for a short while and was impressed with the way Administration handled the emergency event. She shared some of the things her hospital has in place for

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emergencies and said they may be helpful to consider for the future including using pagers for communication and having generators for back-up power. Member Burns agrees that generators would be good to have in case of an emergency if financially feasible.

President Ryan will be attending a County School Board Association meeting and would like to carry a message about the announcement made by the County Superintendent to close schools without communicating with Superintendents. Member Burns agrees and believes it leaves a false impression that the decision was made at the County level and confusion about who gives the message that schools are closed for Santee School District. Board members understood that the County Superintendent was put on the spot but President Ryan said if Santee would have chosen to operate our schools the next day, it would be a Santee Board decision. Although he stated all child care was closed also, Santee chose to offer care for first responders and parents who had no other options available to them and had to report to work.

Member El-Hajj said there were lessons to be learned about improving communication. She felt left out of the communication loop.

Dr. Shaw reported he believes it is time to revisit the District strategic plan that was developed in 2006 and met with Dr. Sheridan Barker, from the Haines Centre for Strategic Management to discuss a proposal for strategic planning. Dr. Shaw has worked with Dr. Barker on several occasions and feels she always does an excellent job of facilitating. A strategic planning process would include an overview, retreat, executive planning sessions, and monthly leadership planning meetings. A proposed timeline would begin the process in January and put goals into an action plan to roll out for the next school year. He believes it is important to develop the action plans to be ready to implement in the fall of 2012. The cost would be approximately \$24,000 for the services he would recommend. President Ryan said the cost is extremely reasonable. Dr. Shaw will bring a proposal to the Board at the next Board meeting, requesting Dr. Barker to provide the Board with a presentation. Member Burns asked for an example of the strategic planning outcomes Dr. Barker did in Del Mar School District. Dr. Shaw will provide this information as well as sending the information of Dr. Barker's work in National School District.

The Board reviewed the final draft of the ad for the fall 2011 special edition of the ECHO. It is ready for submission.

#### H. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

- 1. Conference with Labor Negotiator (Govt. Code § 54956.8)

  Agency Negotiator: Karl Christensen, Assistant Superintendent

  Employee Organizations: Santee Teachers Association
- **2.** Public Employee Discipline/Dismissal/Release (Govt. Code § 54957) The Board entered closed session at 8:06 p.m.

### I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 8:40 p.m. No action was reported.

## K. ADJOURNMENT

The September 20, 2011 regular meeting adjourned at 8:40 p.m.